Southern Leyte State University

Main Campus, San Roque, Sogod, Southern Leyte
Email: president@southernleytestateu.edu.ph
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ANNEX A

SECURITY AND SAFETY SERVICES

The enumerated below are the required qualifications for security guards that must be provided by PRAC security agency to Southern Leyte State University as stated in Article II and Article III of the contract agreement between Southern Leyte State University and PRAC security agency.

Item No. 2 of **Article II - Agency Qualification and Manpower Requirements** of the contract agreement between Southern Leyte State University and PRAC security agency: The Security Agency shall assign and provide Southern Leyte State University with experienced, qualified, acceptable, licensed, bonded, armed and trained guards possess the following minimum qualification:

Qualifications	*Requirements*
a. Must be physically and mentally fit;	*Valid Medical Certificate and Neuro Examination Result*
b. Must be atleast second year college;	*Original or Authenticated TOR, Certificate of Units Earned*
c. Must be atleast 21 years old above but not more than 50 years old;	*Original or Authenticated PSA Birth Certificate*
d. Has undergone Pre-licensing Training Program for new recruits, Refreshers Training Program to include, among others, first-aid administration, firefighting techniques, and for security guards with more than one year experience;	*Valid License*
e. Must be of good moral character and possess no derogatory records from the National Bureau of Investigation;	*Valid NBI Clearance*
f. Not addicted or dependent on prohibited drugs or intoxicating liquor;	*Valid Drug Test with Negative Result*
g. At least two (2) per shift, must possess driver's license and capable of driving in case the University needs a security personnel who is at the same time a driver for and secure its officials or employees who render overtime service at night;	*Valid A, A1, B, B1, and B2 Driver's License*
h. Licensed firearms	*Private Security Agency Firearm License License to Own and Possess Firearms Firearm Registration for all firearms*

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Item No. 2 of **Article III – Duties and Responsibilities of Security Agency** of the contract agreement between Southern Leyte State University and PRAC security agency: PRAC Security Agency is required to provide SLSU with qualified, bonded, uniformed, properly groomed and armed security guards to man the above-mentioned campuses ant to provide a total of **thirteen (13) security guards** with the following assignments as follows:

SLSU - Main Campus	8 male guards 2 female guards
SLSU – Bontoc Campus	3 male guards

This are the required equipments and minimum specifications enumerated in Article XIII and Article XIV of the contract agreement between Southern Leyte State University and PRAC security agency.

ARTICLE XIII
FIREARM / COMMUNICATION EQUIPMENT / VEHICLES / SECURITY EQUIPMENT

Description	Requirements
1. Hand Held Radio Set	3
2. Licensed Fire Arms	5
3. Uniform (which includes) • Handcuffs • Heavy duty rechargeable flashlight • Whistle • Tickler • Ballpen • First Aid Kit • Pro Baton • Inspection Sticks	 5 9 15 4 4 5 5 4
4. Motorcycle	1
5. Metal Detector with Batteries	5
6. Rain Coats/Umbrellas	15
7. Rain Boots	15
8. Guard Patrol Touring System	3
9. Megaphone	5
10. Reflectorized Traffic Vest	5
11. Computer with Printer	1

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ARTICLE XIV
MINIMUM SPECIFICATION OF SECURITY EQUIPMENT

Security Equipment	Minimum Specification
1. Handgun	• 38 cal. Pistol
2. Handheld Radio	• VHF Scanning Portables • 5 watts output
3. Guard Patrol Touring System	• Shock resistant and water-proof (sustainable in harsh environment) • Memory of 10,000 readings (be able to expand storage capacity) • Can use in the noisy and night environment. • Automatic Alarm when low power or storage full. • 135x41x22mm 10,000 records (expandable 3.6V lithium battery, support 700,000 continuous readings. • Downloader with USB connection.

Prepared by:

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